**School Guidance for 2019 Novel Coronavirus (2019-nCoV)**

1. Any student presenting to the office with symptoms of a respiratory infection (fever and/or cough) should be given a surgical mask to contain secretions.
2. As with any respiratory infection, room the patient as soon as possible to limit the amount of time in the office with other students and staff.
3. Instruct the student to keep the mask on until instructed otherwise. If the student is unable to wear a mask, instruct him/her to cover their cough with tissues.
4. Nurse evaluates the student and confirms he/she has symptoms **and** risk factors consistent with 2019 Novel Coronavirus (2019-nCoV) clinical features and epidemiologic risk (see below).
5. The student should be treated as a patient under investigation (PUI) and should remain masked.
   1. Persons entering the room of a PUI should:
      1. be limited to essential personnel only;
      2. limit the amount of time spent in the room with the student
      3. not perform any aerosol-producing procedures (ex: nasopharyngeal specimen collection)
6. Page the Ambulatory Infection Prevention Manager (317-904-6629).
7. Contact local/state health department(s) and follow their instructions.
   1. If directed by the health department to transfer the student to another site of care (ex: hospital), instruct the student to continue wearing the mask.
   2. **BEFORE** releasing the student, contact the next site of care. Inform the next site that the student is coming and needs to be masked upon arrival if he/she present without one.

**2019 Novel Coronavirus (2019-nCoV) Clinical Features and Epidemiologic Risk**

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| Clinical Features |  | Epidemiologic Risk |
| Fever **or** signs/symptoms of lower respiratory illness (e.g. cough or shortness of breath) | **AND** | Any person, including health care workers, who has had close contact with a laboratory-confirmed 2019-nCoV patient within 14 days of symptom onset |
| Or | | |
| Fever **and** signs/symptoms of a lower respiratory illness (e.g., cough or shortness of breath) | **AND** | A history of travel from **Hubei Province**, China within 14 days of symptom onset |
| Or | | |
| Fever **and**signs/symptoms of a lower respiratory illness (e.g., cough or shortness of breath) requiring hospitalization | **AND** | A history of travel from mainland **China** within 14 days of symptom onset |

**For more information, contact the Ambulatory Infection Prevention Manager.**

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